

May 6, 2004

Dear Barbara,

Attached please find the 3 hotel receipts for the Boston trip to attend and present papers at two conferences: (It's already been charged to UW travel card...)

DCC (Design Computing and Cognition) 7/19-21 in Boston

<http://www.arch.usyd.edu.au/kcdc/conferences/dcc04/>

VR (Visual and Spatial Reasoning) 7/22-24 in Boston

<http://www.arch.usyd.edu.au/kcdc/conferences/vr04/>

The conference hotel rate is way over \$300, so I did my best to find the cheapest possible lodging from the Internet – so what I did is about average \$91 per night, not bad – consider that the domestic travel lodging for Boston is about \$200 per night allowance!

Anyway – please help issue reimbursement for me for the amount of \$ 733.18 (\$ 215.49 + 342.19 + 175.50 = \$733.18).

Please charge this amount to 75-0201 RCR-Do.

If you have any question or need any other information, please let me know.

Thanks,

Ellen

● Your Hotel Receipt

Check-In Date:	Sunday, July 18, 2004
Check-Out Date:	Thursday, July 22, 2004
Priceline Hotel Request Number:	129-855-931-04
Priceline Customer Service Number:	1-800-657-9168
Hotel Name:	Hyatt Regency Boston Financial District One Avenue De Lafayette Boston, Massachusetts 02111 617-912-1234
Confirmation Number:	Room 1 - HY0038519221

Summary of Charges

Billing Name:	Yiluen E Do
Billing Address:	208 Gould Box 355720 Architecture University Of Washington Seattle, WA 98195
Billing Date:	May 2, 2004
Last 4 digits of Credit Card:	9197
Your Offer Price:	\$46.00
Number of Rooms:	1
Number of Nights:	4
Subtotal:	\$184.00
Taxes and Service Fees:	\$31.49
Total Charges:	\$215.49

RESERVATION INFORMATION

Confirmation number: **85267175**
Check in: Thu 22 Jul 2004
Check out: Sat 24 Jul 2004

HOTEL INFORMATION

Hotel @ MIT

20 Sidney Street
Cambridge, Massachusetts
02139

1-617-577-0200

[Book another room at this hotel](#)

[Directions and transportation](#)

[Local maps](#)

[Area information](#)

[Find businesses/attractions near hotel](#)

ROOM & RATE INFORMATION

Rooms:	1
Adults per room:	2
Children per room:	0
Smoking preference:	Non-Smoking Room Confirmed
Room type:	2 QUEEN BEDS DELUXE NS
Rate type:	NET DIRECT RATES
Rate per night:	152.15 USD per night,
Total rate for stay per room:	342.19 USD

Includes tax and service charges described below

TAX & SERVICE CHARGE

- There is a 12.45 % per room per night tax.

ADDITIONAL CHARGES

- Parking charges: Self parking: 20.00 ; Valet parking: 25.00

GUARANTEE & CANCEL POLICIES

- **Full payment in advance is required for this reservation. Your credit card will be charged 342.19 USD immediately.**
- **If you cancel for any reason, attempt to modify this reservation, or do not arrive on your specified check-in date, your payment is non-refundable.**

GUEST INFORMATION

Guest name:	YI-LUEN ELLEN DO
Address:	208 Gould, Box 355720, Architecture University of Washington Seattle WA 98195-5720
Phone:	2066162816
E-mail:	ellendo@u.washington.edu
Frequent traveler account:	UA 00887040460
Comments:	Please inform me if when the night of July 24 is available. Thank you!

[BACK](#)[PRINT](#)

May 02, 2004

Receipt

>>>>>>> Prepaid Reservation <<<<<<<<

Cancellation or Change Fee Applies

Booking Number is: 019762535

Customer Information

YI-LUEN ELLEN DO
208 GOULD, BOX 355720, ARCH
Seattle, WA USA 98195-5720

Property Information

CHANDLER INN
26 CHANDLER AT BERKELEY
BOSTON MA 02116

Stay Information

Check In: July 24, 2004	Check In Time: 3:00 PM
Check Out: July 25, 2004	Check Out Time: 11:00 AM
Number of Rooms: 1	Number of Nights: 1
Number of Adults: 2	Number of Children: 0
Room Type : Standard 1-2 People	

Reservation Details

<u>Date</u>	<u>Rate</u>	<u>Tax Recovery Charges and Service Fees</u>	<u>TOTAL CHARGES</u>
July 24, 2004	USD \$ 149.95	USD \$ 25.55	USD \$ 175.50
TOTAL CHARGES			USD \$ 175.50
			Paid via Credit Card
			Balance Due: USD \$0.00
