Dear Barbara,

Attached please find receipt for hotel charges for the Italy conference this month.

This charge is for the conference travel to **AVI** (Advanced Visual Interfaces) conference and **ITI** workshop (Invisible and Transparent Interfaces) to be held in May 24-28 in Italy.

AVI web site is at <a href="http://www.di.uniba.it/~avi2004/">http://www.di.uniba.it/~avi2004/</a>

ITI web site is at <a href="http://ole.cs.washington.edu/iti/">http://ole.cs.washington.edu/iti/</a>

(advance program) <a href="http://ole.cs.washington.edu/iti/ITI2004-Poster.pdf">http://ole.cs.washington.edu/iti/ITI2004-Poster.pdf</a>

I would like to charge/get reimbursement of this travel expense – Total of \$1074.39 from two accounts:

Please put \$748.01 to 65-4055 McKinley Endowment, and the rest (\$328.38) to 75-0201 RCR – Gross.

Please let me know if you have any questions or more information.

Thank you,

Ellen



### Hotel: Lecce Gallipoli

Reservation has been confirmed by Ecoresort Le Siren. Your reservation is guaranteed with your credit card. If your plans change, you must cancel or change your hotel reservation in accordance with the hotel cancellation policy to avoid a no-show charge. Please refer to the cancellation and change policies listed below

Expedia.com itinerary number: 19566588777 Expedia.com booking ID: 77094209 (12) Hotel confirmation number: 1893C083826218

Main contact: Yi-Luen Do E-mail: ellendo@u.washington.edu Home phone: (206) 5479778 Work phone: (206) 6162816

### Cost and traveler summary

Room/unit rate

Reserved under the name: Hotel: 2 adults Yi-Luen Do

Promotional Rate Breakfast Standard Room Bath Tub Or Shower

€129.00 (\$153.48) per night

Taxes may or may not be included in total Room cost \$1,074.39

## Hotel summary

# Sun 23-May-04 (7 nights)

### Ecoresort Le Siren

Litoranea Gallipoli Lecce Gallipoli 73014 Italy

Check in: Sun 23-May-04 Check out: Sun 30-May-04

For reservation questions and other information contact the hotel:

Tel: 390833202536 Fax: 390833202539

## Hotel rules & regulations

#### Property policies

Your credit card is used to guarantee your reservation.

#### Pricing and payment

- . If rates are listed below, they may be quoted in the currency of the country where the lodging is located.
- . TAX INFO: 10 percent tax included. .
- · A deposit of 100 Percent of Stay is required at booking.
- A deposit has been made for this lodging reservation. The deposit is typically one night's stay. Please contact the lodging to confirm receipt of your deposit information and to verify the exact amount that has been charged to your credit card.

#### Cancellation and changes

· Cancellation will result in a penalty of 60 Percent of Stay.

### **Customer Support**

#### Itinerary number: 19566588777

If you have questions about your reservation, fill out our itinerary assistance form. We'll respond within 24 hours: For immediate assistance call Expedia.com at 1-800-EXPEDIA or 1-404-728-8787 and have the itinerary number ready.