

Transaction List (Custom View)

Select a View Default View go>

Go to page 1 of 1

Create Export File > Save Query > Create Query >

Row	Trans ID	Rev Rec	Rec Trans Date	Post Date	Trans Amt	No Use State / Tax Prov	Merch. Orig Merchant Name	Trans Merchant City	Bgt	Obj Cd	S-Obj Cd	Employee Last Name	Employee First Name	Coll	Dpt	Division	S-S-Obj Cd	Project-Task Option
1	424361			2004-06-28	2004-06-30	\$45.69	WA	RADIO SHACK 00133298	SEATTLE	740204	05 99	DO	YI-LUEN	252	2520005	252000500	00	00000000000
2	422076			2004-06-24	2004-06-25	\$45.24	CO	FORCEFIELD	FORT COLLINS	740204	05 99	DO	YI-LUEN	252	2520005	252000500	00	00000000000
3	414698			2004-06-09	2004-06-11	\$19.05	PA	KINKO'S #0502	PITTSBURGH	667664	03 69	DO	YI-LUEN	252	2520001	252000100	00	00000000000
4	410902			2004-06-03	2004-06-04	\$77.00	WA	OLYMPIA II PIZZA AND SPAG	SEATTLE	740204	03 75	DO	YI-LUEN	252	2520005	252000500	00	00000000000